

Completing the Educational Opportunity Form

1. Click on each box to begin filling out the needed information.
2. Print the form and return to the front office for approval.
3. If you'd like to attach this form to an absence submission you will need to download as a PDF once you've completed the form.
 - a. File →Download→PDF Document (.pdf)
 - b. Attach to the bottom of the "Report an Absence" Form.

EDUCATIONAL OPPORTUNITY ABSENCE REQUEST FORM

This form must be completed by the student's parent/guardian and filed with the principal at least 5 days prior to the date of absence.

STUDENT NAME:

DATE(S) OF REQUESTED ABSENCE:

REASON FOR REQUEST: _____

BENEFIT FOR STUDENT: _____

DATE

PARENT/GUARDIAN SIGNATURE

___ Approved

___ Not Approved

Principal Signature

DATE

If approved, the student is responsible for requesting and **PRIOR** to the absence.